

## Health and Safety Policy

Total Access (UK) Ltd is committed to ensuring the safety, health and welfare at work of all its employees throughout the business and others who may be affected by the work activity of the Company. The Company recognizes and will meet its requirements under HASAW 1974 and other legislation as reasonably practicable.

### Policy

Total Access (UK) Limited will:

- Provide a safe and healthy working environment for all employees and to take such steps to protect others who may be affected by the work activity.
- Encourage all employees to raise matters of safety and support the Work Safe Policy of the Company.
- Provide health and safety induction training for all employees who join the Company.
- Provide and maintain safe systems of work and to ensure relevant information, instruction, training and supervision is given to all employees to enable them to carry out their work safely.
- Endorse all pre-approved safe systems of work, guidance and best known practice within the sectors of the industry that the Company operates including but not limited to:- railway infrastructure, petrochemical, telecommunications, construction and power.
- Actively encourage consultation and participation between employees and management in order to continuously improve health, safety and welfare standards.
- Make suitable arrangements for the safe use, handling, storage, transport and disposal of all articles and substances used by the Company during its course of business.
- Ensure adequate resources are available to implement this policy.
- Provide and maintain suitable equipment, tools and PPE.
- Establish objectives to determine the effectiveness of this policy and implement correctives to ensure continuous improvement.
- Meet and where possible exceed the health and safety requirements of our customers.

### Responsibility

Overall responsibility for the implementation and review of this policy rests with the Managing Director.

The General Manager is responsible for the overall coordination of quality, health, safety and environmental matters throughout the Company.

Directors, Managers and Project Managers are responsible for ensuring that this policy is fully implemented in their areas of control.

Employees are responsible for ensuring that they maintain the highest personal standards of safety whilst at work and must not endanger others by their acts or omissions.

### Policy Review

The Policy is reviewed (and revised if necessary) at least annually or when there are relevant changes in law, if new hazards are identified or when new health and safety problems arise.

Changes to the Health and Safety policy will be notified to all employees either by selected amendments, memoranda or reissue of the whole document.



G Burnett  
**Managing Director**  
Total Access (UK) Limited  
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